

Fluoride Challenge Register Interest Form Privacy Policy

I consent to the processing of the information provided in this Form in accordance with the attached privacy notice.

Celestial Chambers Privacy Policy

March 2025

Our contact details

Name: Celestial Chambers

E-mail: celestialchambers@protonmail.com

The type of personal information we collect

By asking you to complete and return the form to which this notice is attached/ is relevant to we shall be processing the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- Details about your Water Supplier
- Details about your health (potentially where relevant)
- Details about your personal ethical, religious and philosophical views

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you or by organisations (such as the Fluoride Free Alliance UK) or public bodies involved as a party in your case for one of the following reasons:

- In connection with advice and assistance with legal issues

We shall be using the information that you have given us in order to:-

- collate data on an anonymised basis to better formulate strategies and plans of action
- to identify advice relevant advice and assistance that may benefit you personally

We may share this information with other lawyers and interested groups with whom we collaborate for the purpose of providing appropriate advice and assistance to you.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

- (a) Your consent. You are able to remove your consent at any time. You can do this by contacting celestialchambers@protonmail.com. We ask you to confirm your consent to the processing of the information you provide in the form and any subsequent communications between us by ticking the relevant box on the form itself**
- (b) We have a legitimate interest, namely, the provision to you, at your request, of legal advice and assistance.**

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How we store your personal information

Your information is securely stored electronically by Celestial Chambers and the 3rd parties with whom we collaborate as indicated above.

We intend to keep the information you provide in the form and any subsequent communications for such time as is reasonably necessary to provide you with the legal advice and assistance you have requested and should that advice include assistance with any form of litigation, for a period of 6 years following the end of that litigation. We will then dispose your information by the permanent deletion of the electronic data and the secure shredding of any paper documents that it has been necessary to produce.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at celestialchambers@protonmail.com if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at celestialchambers@protonmail.com.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House

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Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>

Appropriate Policy Document

The Data Protection Act 2018 (DPA 2018) outlines the requirement for an Appropriate Policy Document (APD) to be in place when processing special category (SC) data under certain specified conditions. Any details about your health or employment may be classified as SC data.

In accordance with that requirement this document is intended to demonstrate that the processing of SC is compliant with the requirements of the General Data Protection Regulation (GDPR) Article 5 principles.

Description of data processed

The data we shall be collecting and processing potentially includes SC data relating to matters concerning your health.

Schedule 1 GDPR condition for processing

As specified in the above privacy notice we rely on the lawful processing conditions of legitimate interest and consent.

Procedures for ensuring compliance with the principles

Accountability principle

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- i. We maintain appropriate documentation of our processing activities
- ii. We have appropriate data protection policies
- iii. We carry out data protection impact assessments (DPIA) for uses of personal data that are likely to result in high risk to individuals' interests?

Principle (a): lawfulness, fairness and transparency

- i. We have identified an appropriate lawful basis for processing and a further Schedule 1 condition for processing SC/CO data
- ii. We make appropriate privacy information available with respect to the SC/CO data?
- iii. We open and honest when we collect the SC/CO data and do we ensure we do not deceive or mislead people about its use?

Principle (b): purpose limitation

- i. We clearly identified our purpose(s) for processing the SC/CO data
- ii. We included appropriate details of these purposes in our privacy information for individuals
- iii. We plan to use personal data for a new purpose (other than a legal obligation or function set out in law), do we check that this is compatible with our original purpose or get specific consent for the new purpose

Principle (c): data minimisation

- i. We are satisfied that we only collect SC/CO personal data we actually need for our specified purposes
- ii. We satisfied that we have sufficient SC/CO data to properly fulfil those purposes
- iii. We periodically review this particular SC/CO data, and delete anything we don't need

Principle (d): accuracy

- i. We have appropriate processes in place to check the accuracy of the SC/CO data we collect, and do we record the source of that data
- ii. We have a process in place to identify when we need to keep the SC/CO data updated to properly fulfil our purpose, and do we update it as necessary
- iii. We have a policy or set of procedures which outline how we keep records of mistakes and opinions, how we deal with challenges to the accuracy of data and how we ensure compliance with the individual's right to rectification

Principle (e): storage limitation

- i. We carefully consider how long we keep the SC/CO data and can we justify this amount of time
- ii. We regularly review our information and erase or anonymise this SC/CO data when we no longer need it
- iii. We clearly identified SC/CO data that we need to keep for public interest archiving, scientific or historical research, or statistical purposes

Principle (f): integrity and confidentiality (security)

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- i. We analysed the risks presented by our processing and used this to assess the appropriate level of security we need for this data
- ii. We have an information security policy (or equivalent) regarding this SC/CO data and do we take steps to make sure the policy is implemented? Is it regularly reviewed
- iii. We put other technical measures or controls in place because of the circumstances and the type of SC/CO data we are processing

Retention and erasure policies

We retain information and documentation until the matter is concluded (including after any appeal has concluded).

All briefed papers will be returned to the Instructing Solicitor (who will retain for the minimum of 6 years).

All electronic material will be deleted once the period for any appeal being lodged has expired or following advice that no appeal arises.

APD review date

Jan 2026